



CARRICK KNOWE PRIMARY SCHOOL

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Gail MacLean

Head Teacher

Date: 6<sup>th</sup> March 2019

Dear Parents/Carers,

### Photographs

We have many opportunities in school for parents, carers and families to come into school to share in their children's learning - often this is in the form of a performance and we appreciate your attendance at these.

There are different views and opinions on taking photographs and filming during these events and so for the avoidance of confusion or doubt, I have outlined the policy and guidance below.

**When letters come home from school informing you of an event e.g. a class assembly, you will be informed that photographs may be taken at the end of a performance.**

**At the beginning of each school performance, myself or another member of school staff will ask the audience not to take photographs during the performance. This is as a courtesy to the children, as it can often be distracting for them. The audience will be advised that they will have the opportunity to take photographs of their own child after the performance.**

**School cannot prevent parents and carers taking photographs at these events FOR PERSONAL USE. This means that sharing of photographs on social media etc which show anything or anyone else other than your own child is not permitted.**

**When children are performing in a show which requires a licence e.g. Ali Baba and the Bongo Bandits, in addition to the guidance above, it should be noted that sharing photographs taken during the performance or filming any part of the performance is also against copyright law.**

This policy and guidance will be in place within all City of Edinburgh Council schools and is not individual to Carrick Knowe PS. I'm sure you will agree that the safety and welfare of all of our children is of the highest priority and we thank you for your on-going support with this.

If you would like to discuss any aspect of this guidance with me, please do not hesitate to contact me in school.

Yours sincerely

Gail MacLean  
Headteacher



Level 1

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