

## **Carrick Knowe PTA Meeting Tuesday 4th September 2018 Minutes**

### **Attendees**

Julie Beath, Clare Dunne (Chair), Kirsten Mackie, Fiona Blair, Claire Wilson, Jeannette Ross, Sherrie Hogg, Shaun Morley, Brian Howie, Catriona Iley, Iona Matheson, Kirsty McGregor

### **Apologies**

Glynice

### **Welcome**

Clare welcomed all to the first meeting of the new school year, and made apologies on behalf of members unable to attend.

### **Treasurer and Uniform Update (Iona Matheson)**

#### **Main Account:**

Payments In - £790 (Summer Disco); £420.25 (Corstorphine Fair)

Payments Out - £1,000 (Art supplies); £686 (STEM balance to school); £125 (fun day games); £111 (fun day cakes); £66.97 (to Mr Morley for projector lamp)

Current Balance - £2475.50

#### **Uniform Account:**

Payments In - £1,490.50; £874.70

Payments Out - £2020.90 (Gilmour)

Current Balance - £2475.50

As the uniform account has a healthy balance there was some discussion around this, and what it could be used for. Julie advised that funds from the uniform account are earmarked for clothing, however this includes sports strips and costumes.

### **Actions From Last Meeting**

Wish List - The teachers had requested money for classroom games as their final wish. Mr Morley had receipts from teaching staff for reimbursement for this. All wishes from the last school year have now been fulfilled.

### **New Wish List**

As with last year a post will go out on the Facebook page asking for suggestions for parents' wishes for the new year. Achievable and realistic goals will then be added to a poll for parents to vote for their three preferred wishes. Kirsten suggested advising parents of the total profit made last year, and that this needs to be split between pupils, parents, and staff wishes, so that they will have an idea of what is realistic.

The wish board will need to be updated for the new school year.

Mrs Iley advised that one of the staff wishes for this year will be for another contribution towards the cost of the whole school pantomime trip. This will reduce the cost from around £17 to £10 per child. The committee unanimously voted yes to this proposal.

Brian asked for an update on the Buddy Benches. Mrs Iley advised that this is ongoing as the benches will need to come from approved council suppliers in order to meet safety regulations.

Kirsten enquired as to the progress of the STEM classroom, to which a donation was made last year. Mrs Iley advised that this is also ongoing. Some equipment has been bought, and the school is now looking at refurbishing it.

Mr Morley advised that a large number of iPad cases have needed to be replaced. He has purchased 60, and it was agreed he should be reimbursed for the cost.

### **Halloween Disco**

Clare suggested getting the children involved in decorating the disco. They can design and put up their own decorations to give the disco a spooky feel.

Clare showed the committee a witches display available from Costco for £138. I was decided to purchase this as it is an investment and can be used year after year.

It was decided that we will check with local shops just after Halloween for donations of ex-display items to put away for next year.

Clare and Kirsty will inventory all current Halloween and Christmas decorations to see what needs replaced.

### **Christmas Fair**

We have started to look for raffle prizes for the fair, and will need all hands on deck this year.

Kirsten advised that her husband's company will be donating a mini iPad again this year. As there are no new games consoles being released for Christmas this year it was decided to buy a £200 Smyth's voucher as the main prize. The committee felt that this prize may suit a lot of people better than a games console.

Clare will look into the printing of raffle tickets.

### **P1 Gingerbread Men**

It was decided that Jeanette and Clare will bake gingerbread men with the P1s and send them home with a slip explaining what the PTA and PC do. This bring parents' attention to PTA events. The gingerbread men will be ghost shaped as it will be done around Halloween.

### **AOB**

Christmas Cards - Fiona has found several companies which offer the charity christmas card service, and ordered trial packs. These would preferably be done by pupils at school, however would need to be completed by early October, as they need to be ordered by the end of October.