

YOUR COMPANY

PTA MEETING

01 May 2018

ATTENDEES

Dale Dow, Shaun Morley, Catriona Iley, Sherrie Hogg, Glynice, Clare Dunne, Kirsten Mackie, Iona Matheson, Julie Beath, Brian Howie, Lynda Ramage

APOLOGIES

Kay Dingwall, Kirsty McGregor

TREASURER

Bank Account

We took in £669.80 at Movie Night. Outgoings have been £125 towards Playground markings, £932.40 for 3 projectors and £54.95 for disco supplies. The balance is currently sitting at £5086.56

Uniform

We have taken in £43.50. £473.65 has went out to Gilmore for uniform, £204.84 to Fyfe & Allan for ties, scrunchies. Balance currently sitting at £2125.45

MOVIE NIGHT FEEDBACK

There was some confusion initially as we had decided at meeting before the Movie night that we were just going to keep selling the snacks until they ran out. Those on stall were not aware and so closed the table. We also forgot to put the central aisle in. Clare disagreed with the decision and felt that the tuck shop should have remained closed as it became really busy and kids sat better when it had eventually run out. Mrs Iley wondered if it was worth

opening before and at the interval and Dale agreed that time wise it's not too great unless we opened earlier. It seemed that children were panic buying, attempting to spend all their money before food ran out.

Dale received a complaint from a Parent that their child was chastised by a PTA member. The Parent in question was not happy as felt another Parent should not be telling off her child and it should have been a teacher or one of the Parents. Dale advised she would query this at the meeting. The PTA felt that as it is a PTA Supervised event where teachers are not always guaranteed to attend, Parent's should be aware that we will tell their child off if necessary. Dale advised that she will check this as when she took over and was checking rules & regulations of a PTA, she was advised that PTA Members should not be admonishing children and in a case where a child is misbehaving they should advise the child that they will be reporting to a teacher or contacting the Parent using the number given. **NB Dale has now checked this and is awaiting school response**

Shaun felt that the bags of popcorn were too much, kids would rip the bags open, eat some and leave the rest on the floor. Dale advised this was 4 cups of popcorn to the equivalent of 1 cup last year. This is something we need to look at at a later date. It was asked if we could do without popcorn but we realise it is an extremely popular snack at movie night and always sells out so we may need to go back to cups.

Dale raised a problem with Quenchy cups. When children were coming in she told them to grab their drink on the way in to the hall, but some children would then come up to the juice later and say that they had not had their juice, of course we have no way of knowing due to the sheer volume of children. Some suggestions were made which included:

- Stamps on their hand - would need permission from Parents/allergies/irritation
- Raffle tickets given to the child as they come in, they can then swap for their juice, the only concern is that they may lose the ticket as the hall is so busy
- Picking up their juice as the hand over their ticket, this may take longer for children to come in the front door.

This is also a thing that will need to be looked at when planning the next movie night.

WISH LIST UPDATES

School

Wish 1 - Contribution towards Panto Trip - **DONE**

Wish 2 - Projectors - Ordered - **DONE**

Wish 3 - Sound system for some classrooms - **SHELVED**

Parents

Wish 1 - Benches, we found a supplier who does the benches at a far better cost, we just need to work out if we are better having them fixed or freestanding and need to check if it is okay for Mr Miller to install. IN PROCESS

Wish 2 - Trips/Outings/Fun Days - We are happy to arrange a full school picnic. The children are enthusiastic in having this as a House picnic with cakes in each of the house colours (Costco) The House Captains are keen to be involved in this so Dale suggested she meets them and they make a plan. The best date for this would be 27th June after lunch but we could have the next afternoon as a provisional date in case of poor weather. IN PROCESS

Wish 3 - Games and Outdoor Equipment - The school are requiring some sports equipment such as better quality Javelins, Discus and Hammers, this has been priced at around £400. The PTA voted that this would be okay. Mrs Matear to order and the PTA will reimburse. ORDERING

Pupils

Wish 1 - Trip/Outing/Fun Day - as above - IN PROCESS

Wish 2 - Gym Equipment - Will be a rolling wish to always cover any gym equipment replacements - DONE

Wish 3 - Golden Time Games - We had initially shelved this and the PC have asked for donations but we discussed this at length. There were several suggestions

- Ask companies for spare parts of any missing puzzle pieces or counters
- Do a games audit
- Have a games library where children can check out games - this would be quite complicated though as golden time would be busy and it would require volunteers
- Giving each year group a box of mixed games and toys
- Cash per class. It was decided that on Meet The Teacher Day, the teacher could ask the children what games they would like in the class. The PTA will then gift each class around £50 and the teacher can purchase the games and submit receipts and change after the holidays so that the games are in the classroom for the new year. We discussed vouchers v cash but decided cash would be best as the teacher is not restricted to one shop.

CORSTORPHINE FAIR

A rota has went out to all but Dale will send it again closer to the time.

Kirsten went to the fair meeting and collected our Pack, however Dale was not aware and so is having a pack sent out, this however may work out as we only get 1 car pass for bringing in items!

Kirsten will be able to collect some books but thinks we need to be quite particular on what we are taking as she can only take as much as her car will allow her.

Ali is allowing us to borrow her gazebo, we will arrange collection of this with Ali.

2 tables have been ordered, one for baking and 1 for books etc.

Dale has given the PTA the option of taking the remaining books etc to charity shop or bringing back. We decided that the charity shop is best as some of these are books that we have had for over a year.

Some children's books can be donated to nursery and some older children books can go to the school if in good condition.

Cars need to be out of the park by 10.30am. We may have to have the car go in with a load, unpack and then come out and get the next load.

We still need to get a copy of our public liability insurance. Dale will ask company for a copy once she has details of who the policy is with. If we do not have a copy we will need to buy cover from the fair.

The Fair committee have advised that if we want, children from the school can have a 10 minute slot to showcase any talents.

Iona advised Dale that you can ask the fair for a grant for things such as sports games and equipment.

Iona has said she will be happy to pop the float along. They also said if we have a preference of where we go we should let them know soon. Iona advised that the year we were against the back wall was a perfect space as last year we were under trees and was freezing. We do have a PTA standing banner although this is not good in the wind. Dale said she can check our other banners to see if there is one we can use for the fair. Clare also said that she has a whiteboard easel that can be used.

As we are doing food we need to have gloves, anti-bacterial gel and take measures to keep food covered. We also need a sign to say "Do not buy if you have allergies" which is a new thing.

PTA CHANGES

Dale will be stepping down from the Chair next year.

Kay will be stepping down as Uniform as her youngest is going to high school.

Iona will be stepping down as Treasurer next year.

Ali is leaving the school/PTA.

All positions to be voted for in June - Chair, Vice, Secretary, Treasurer, Buyer if required, Uniform and Meeting Childminder.

AOB

Disco 7th June

A PTA chair from another school will be shadowing us to see how to run a disco as she has never done so before.

Mr Morley has a leaflet prepared

Dale will confirm DJ attendance.

So far we have Clare available to sell tickets on Tuesday and Wednesday, need people for Monday and Thursday.

Dale also noted down anyone who is helping with discos.

P1 Induction

29th May

There will be a uniform stall

The Parent Council have asked if we can share a stall to save people noting down their details twice. This is agreed.

There has been a request to use an ipad or laptop for taking people's details down due to being able to read other people's handwriting. The school can do this.

Clare will do this induction.

Dale advised that the new Data Protection Legislation is going to have to be put on any form asking for details/email addresses.

Quali Donation

We will be donating £200 to the school towards refreshments at the Quali.

Nursery Picnic

Mrs Iley happy to chat with Parent's about the PTA and Kirsty should be there so we can ask if she will too

Usual costs

The PTA will be contributing towards nursery buses and blue bags. Clare suggested we do more for the picnic and we agreed that they will also get money towards toy/games

Lets

Lets are okay. We will still get free meetings and 16 hours entitlement for events, although Mrs Iley thinks that they are eventually going to start asking for us to pay for meeting lets. Dale advised that the church at Carrick Knowe are happy for us to hold meetings there free of charge if this ever happens.

PTA notice board

Mrs Iley advised that she still has the new notice board in her room. We will ask if Mr Miller can fit this for us.

Night Out

Brian asked about the PTA night out. There were a lot of suggestions made on when and where so Dale advised that if people let her know the dates available, we can work out a date everyone can do.