

# PTA MEETING 03/11/15 Minutes

## Apologies

Kay Dingwall, Anne Dinwoodie, Fiona Sneddon, Ali Mitchell, Jeanette Ross

## Attendees

Dale Dow, Iona Matheson, Shaun Morley, Brian Howie, Julie Beath, Kay Dingwall, Steph Clark, Keira McEwan, Sharon Croome, Kirsten Mackie

## Updates

Football strips have been handed out to the teams. Feedback from coaches have been positive although P6 football team do not like the strip as feel it is old fashioned. The goalkeeper for P6 will need a larger size so they are going to get him to try on the P7 top so we can replace with a larger size.

Maintenance - Iona met with Mr Hunter to discuss maintenance needs. Each item has already been paid for out of council budget but really needs to be replaced by March to ensure they are not over budget. The PTA will look at takings after Christmas Fair and discuss how we can pay the amount(s) The 4 needed costs are:

- Laminator - £100
- Digital Camera - £60
- Carpet (P7) - £1148 (Note this had to be a council approved contractor due to age of school and asbestos)
- Projector - £1245

Mr Hunter was also hoping that the PTA would donate towards another large cost they had of replacing the telephone system. The previous one would not work with anybody that had touch screen phones and so proved difficult for companies such as Social Services etc. This was a necessary upgrade and cost £2800 - as with above we will look at balance after fair.

Medium Night - this has been booked 6th May, 6.45 - 9pm. The medium will charge £100 and it is up to us how many people we would allow. Julie will speak to her about additional mediums for private readings and Dale willing to carry out Reflexology or Aromatherapy Inhalants/Compresses. Details will be ironed out closer to the time.

Dale also updated that she is trying to contact photo company in regards to times they need the let for on the days of shoots.

## Treasurer

Account Balance: £3217.85 Disco raised £1029.50 with around £500 being profit

Uniform account balance: £1437.95 although there are some small amounts to go in

## Christmas Fair

Raffle Tickets - Ali is collecting tomorrow and Mitch will be dropping off to Dale or school, whatever is easiest. Dale will then come in, add them to envelopes and have them in pigeon holes hopefully by end of day tomorrow.

Prizes - Still got Prizes coming in as Dale only at F in the phonebook - there will also be donations from stall holders.

Map - Map has been drawn up and added and seems to be no issues. Julie is happy to print the smaller maps off.

Stalls -

- Craft - will just have mask making, paper plate angels and pine cones as less outlay for these.
- Not having bottle in the box as it costs more than it makes, will have a balancing 20p on a lemon stand.
- Outside traders - Full up for traders with 2 on the reserve list.
- Animal room - Still unable to find animal company although Kim Watson has assured she will work on this when she returns from holiday 4th November.
- PTA have chosen not to have roasted chestnuts but will instead to Mulled Wine and Mince Pies.

Leaflets - Shaun will contact Anne Dinwoodie to see if she has a copy of last years leaflet where he will "Jazz it up"

Community Police - Dale to ask Anne Dinwoodie if she will see if they would like to come along.

Fire Brigade - All booked and happy to bring Santa \*providing there is no emergency\* Shaun just to stipulate in leaflet that Santa will arrive 10 minutes before Fair without saying how.

Risk Assessment - Shaun and Steph will complete

Parent Helpers - Dale is going to start compiling a list and asking parents.

P7 helpers - Steph will make a note of any responsible P7's and see if they would like to help.

Teacher Helpers - Dale will ask if Anne can put a list up in staffroom.

Ind Tasks -

- Julie - Maps
- Ali - collecting Tesco and cash donation from Street Café
- Iona - cake
- Brian - Sweets
- Dale - asking for donations, volunteers, advertising on Facebook, leaflets, raffle tickets in bags.

Pub Meeting - Dale queried whether 16th November would be okay for everyone as Ali would be away on 17th and would like to attend a planning meeting, everyone is happy with this and so it has been moved.

Books - we have decided to do second hand books as raised money last year, we will ask for donations of Books, Cd's, DVD's and age appropriate console games.

## A.O.B

The decision has been made for only PTA to have access to the cupboard upstairs. This is due to a member of PC going through items and it generally being a security issue.

Anne Dinwoodie gave feedback from a member of PC for us to hold a parent and child type event. While the fair and photo shoot are aimed for both, we simply do not have enough time to fit in another event with us being pretty busy up to June. We will consider an event in 2016/17

Choir - Miss Wright mentioned that the choir are looking to hold a Carrick Knowe does Christmas concert. As a result they will not perform as carollers for Fair as do not want to use all their songs but would possibly ask for help with tickets closer to the time. Dale has offered to help sell tickets in playground hut when selling raffle and also that we can sell them at the school fair.

Ali had received word from magician that they can come and do magic to attendees at the fair for a cost of £90 for 2 hours, it was decided that this was too much of a cost and Brian offered to wear his Minion outfit.

Ali has found a seller online who does 100 books for £49.99 they are a charity and Ali is contacting them as a charity too, to see if they will sell for £40.

A Thank You card was given to us from ASL, Dale will add it to the PTA notice board.

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