

PTA Meeting 07/03/2017 Minutes

Apologies

Catriona Iley, Hazel Ritchie

Attendees

Clare Dunne, Brian Howie, Alison Mitchell, Iona Matheson, Dale Dow, Mr Wallace, Kay Dingwall, Julie Beath, Mr S Morley, Mrs S Clark, Fiona Sneddon, Kirsten Mackie

Treasurer

The Main Account is currently sitting at **£5131.81**.

The recent family photoshoot made **£243**, with payments of **£90** to the photographers Nielson's, and **£50** to the rugby club for hire of the hall.

The February Disco was successful, bringing in **£987.29**, which is a profit of approximately £500 following payments to the DJ, and to Ali for toys and sweets. It was mentioned that the inflatable toys sold at the disco were particularly popular, selling out on the night, with requests for them still continuing. Guitars seemed to be a bigger choice than the others so Ali should double on those whilst still getting the others. The Fruit Mentos also proved particularly popular on the sweet stall.

An additional outgoing payment of **£1250** was made to Philip Dunne as reimbursement for the purchase of 5 new projectors.

The Uniform Account is currently sitting at **£1423.32**, following a payment of **£995.35** to the suppliers Gilmore.

It was noted that there are healthy balances at present. Kirsten asked if there is a point at which the uniform account balance would be sufficient to make a transfer into the main account. Kay and Julie advised that this is difficult as payments periodically come out of the account to pay suppliers, and it is important to ensure that there are sufficient funds in the account to cover these. It was mentioned that, in the past, funds from the uniform account have also been to buy sports kits for school related teams. Mrs Clark mentioned that netball skirts had previously been bought, and a number of these, although not in excellent condition, are still in stock. There are also a number of Carrick Knowe branded sports hoodies still in stock. These are

no longer sold as part of the uniform as Mr Hunter is not keen on them. Ali suggested using up existing stock by using them for the Cross Country runners representing the school.

Julie and Kay will take a look upstairs and sort through the netball skirts and other related uniform and recycle anything that is past its best. A lot of suggested where also bandied about in replacing netball skirts, Carrick Knowe T-shirts for cross country. It is also believed that there are jumpers upstairs for Interscholastic.

Wish List Update

Mr Morley advised that the teaching staff would like to update their wishes to include a request for the start of the next academic year. Initially they were going to request a fund for each class so they could upgrade their library sections in the classroom as part of the Reading For Enjoyment, but this was accomplished during book week. They are requesting £50 for each teacher to spend on enhancing their classrooms, particularly the reading for enjoyment areas (cushions, soft furnishings etc.) in order to make them a more pleasant and enjoyable environment for the children. There are 17 classrooms in use at present, so this would be a total of £850. The logistics of how this this would work are unclear at present, however it was suggested that perhaps the teachers could purchase the items they want and hand in the receipts to the PTA for reimbursement, as this would avoid having to use the school procurement system. This was agreed, as teachers normally pay out of their own pocket each year.

Clare advised that she had been to Ikea to further investigate the cost of replacing the school blinds. Unfortunately Ikea do not produce any fire retardant blinds, so this is not a viable option. Due to the high cost of replacing all of the blinds at the school at once it was decided to focus on the most urgently needed classrooms first, which is two at present, and replace the rest on an as needed basis. It was also suggested that in the long term it would be desirable to change all blinds to roller blinds if possible. Dale to contact the companies who quoted and request individual class prices.

Brian Howie asked if we could use the council supplier, but Dale advised that when she spoke to the Business Manager, she was told that they used Forth Blinds who turned out to be an expensive option.

Update – Since the meeting, Dale invited our cheapest supplier to come and measure the blinds of 2 classes, the quote given did not tally with the original quote for all classes and so a further email has been sent out with sizes to see

if anybody can find a good quote. As the weather has improved, ASL is a pressing need.

The original Wish Lists (and the updated status) are as follows:

Teachers:

- Projectors - wish has been fulfilled
- iPads - now changed to £50 for each teacher for learning environment
- New PE equipment - school have been advised to order and submit invoice to Iona for reimbursement.

Pupils:

- Sports Equipment – Tally's with teacher request, Steph will speak with Dale and Business manager in regards to logistics of tyre goals. Dale will check paint supply and check what colours need ordered.
- Classroom games and toys – See below
- Blinds – Looking to do this on an as needed basis

Classroom games and toys

At the stage of the PTA meeting, nothing had been done to procure games and toys for

the classroom. Teaching staff in attendance advised of the type of items that the children would want in their classroom. Dale advised that we had toys leftover from School fair and leave any that were suitable in the staffroom for teachers to choose items. Other members of the PTA were going to put out requests to local pages and to

their places of work.

It was suggested that the school hold a toy drive, parents evening would have been a

good option, however there is so much else on that week with Red Nose Day and the

Mother's Day gift room that it may be asking too much from the parents. The teaching

staff will discuss this at a staff meeting and see what they can come up with.

Parents

- Leavers Dance contribution – See below
- Playground – PC are doing related playground improvements and Dale will look into tyre goals from wish above.
- Funding towards Allotments

Limos

Gillian Hunter is the rep for the P7's. She sent a letter out to all parents asking them who would like to go to the Leavers Dance on the Party Bus with a contribution from the PTA. As an update, the PTA have now decided to pay £200 towards limos to be paid to Gillian who is organising. The total price of the Limos is £1000 so this will give them 20% off the price. The PTA queried whether this would be worth doing in the future, as there were so many problems in finding out what is happening and parents who wanted to book their own limos without any help. It is something that will need to be addressed at the first meeting of 2017/18.

Movie Night

The chosen movie is Trolls. The PTA looked at getting Sing as it was released in America the week of the movie night, however the cost of delivery was too high and there was no guarantee we would get it in time. Tickets will be sold as follows:

Mon – Dale

Tues – Clare

Wed – Kirsty

Thursday – Kirsten

Children will be advised once again not to bring mobile phones. P6/7 will be able to walk home on their own providing their parent has completed the permission slip on the back of the ticket. Children are encouraged to bring a cushion and can wear their PJ's if they want. Ali will purchase the juice, sweets and popcorn. Dale will purchase the choc ices and Brian will deliver them on the night for 7.15pm (In time for the interval)

AOB

Dale asked who would be able to run the stall at the Book Fair during consultations. The Parent Council will run this on Thursday and we can manage the Friday – Update, Kirsten worked the stall 2-3(3.30 at the latest) and Fiona took over. We were unable to cover the stall before 2pm.

The Parent Council have also had a meeting to discuss stationary payment. They are sending us £200 to cover the printing costs of the last 2 years and have asked that we submit an invoice to them covering printing, enveloped and stamps for future years payments. This figure will be capped at £150 per year.

Dale advised that there was a break in during the February Break, the culprits broke in through the window beside the PTA cupboard. As a result, sweets were taken and coloured hairspray was used to graffiti the walls and doors. Nothing else seems to be missing or interfered with. We suspect this is youths as graffiti said S1 and other age related words. The culprits didn't manage to get through the rest of the school due to police response although nobody was caught.

Update – The cupboard was broken into a second time and more sweets were taken at more of a loss to the PTA. This cupboard is now being kept locked at all times with the 1 key in Joyce's care. On the days of events, the ticket seller of that day should take the key with them so we can access that night (or weekend in case of fairs and car boots) and return to Joyce the following school day.